



# Trustees' Annual Report for the period

	Period start date				Period end date		
<b>From</b>	<b>01</b>	<b>July</b>	<b>2014</b>	<b>To</b>	<b>30</b>	<b>June</b>	<b>2015</b>

## Section A Reference and administration details

**Charity name**

**Other names charity is known by**

**Registered charity number (if any)**

**Charity's principal address**

c/o Highbury Grove School	
8 Highbury Grove	
London	
<b>Postcode</b>	<b>N5 2EQ</b>

### Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Kate Danielson			
2	Alice Poole			
3	Susannah Simons			
4	James Hurrell			
5	Emily Sayers		15/09/14 – present	
6	David Brilliant		14/05/14 – 01/10/14	
7	Amanda Mackenzie Stuart		11/01/13 – 03/02/15	
8				
9				
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				

### Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

**Names and addresses of advisers (Optional information)**

Type of adviser	Name	Address

**Name of chief executive or names of senior staff members (Optional information)**

Katherine Wareham (Executive Director)  
 Marianna Hay (Artistic Director)

**Section B Structure, governance and management**

**Description of the charity's trusts**

Type of governing document <i>(eg. trust deed, constitution)</i>	Constitution
How the charity is constituted <i>(eg. trust, association, company)</i>	Charitable Incorporated Organisation (CIO)
Trustee selection methods <i>(eg. appointed by, elected by)</i>	Appointed by a resolution passed at a properly convened meeting of the charity trustees

**Additional governance issues (Optional information)**

You may choose to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them

**Section C Objectives and activities**

**Summary of the objects of the charity set out in its governing document**

- a) The advancement of musical education for the public benefit, in particular for young people with special education needs and/or disabilities from disadvantaged backgrounds, and providing advice, information and support to their teachers and parents or carers.
- b) To help young people by providing support and musical activities which develop their skills, capacities and capabilities to enable them to participate in society as mature and responsible individuals.

The trustees have paid due regard to guidance issued by the Charity Commission in deciding what activities the charity should undertake.

The main activities undertaken for the public benefit in relation to these objectives during this period were:

- In July 2014, a diverse group of 90 young musicians aged 11-18 from across England took part in the annual summer residential course, including four days of intensive rehearsals in Leeds and culminating in a spectacular performance to 2000 people at the First Direct Arena.
- In January 2014, we relaunched the NOFA Modulo Programme to provide bespoke resources and regional and national performance opportunities for small school and community ensembles (or *Modulos*). Regional events took place in London and Birmingham in March 2015 and a national event is planned at Alexandra Palace for 150 young people in July 2015
- Ten early career music teachers took part in three half-day training sessions as part of NOFA Conductors for Change, which teaches new and early career music teachers how to set up, run and develop a music ensemble in their school or community
- Sectional and small ensemble activity, including a workshop at the Royal Albert Hall alongside the European Union Youth Orchestra in August 2014 and a workshop with the Academy of St Martin in the Fields in February 2015
- From March-July 2015, 25 young people took part in a NOFA-lead collaborative composition project, *Where Music Meets*, with leading youth music organisations the National Youth Jazz Collective, the Junior Department of the Royal Academy of Music, Kuumba Youth Music and the East London Arts and Music Academy; this involved running a two-day workshop in March 2015 and the commissioning of a brand new composition to be performed in July 2015 at the 2015 Summer Course in Leeds

**Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)**

#### **Additional details of objectives and activities (Optional information)**

You may choose to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

Volunteers played a crucial role in the successful delivery of the charity's activities this year. In total, 20 volunteers assisted during a range of activities throughout the year, including as part of the 2014 Summer Course in Leeds in support of the young musicians, and at other one-off events over the year. We also received excellent volunteer support in the run-up to and during our 2015 winter fundraising event (*Musical Chairs*) and from a number of work experience and student placements over the course of the year.

The charity values highly the role that volunteers play in the running of our activities. The charity has a clear policy on the use of volunteers and is a signatory of the Fair Access Principle. We commit to fair recruitment of volunteers and are flexible in terms of allowing volunteers to give any period of time that suits their needs. We also provide reasonable expenses to all volunteers.

**Summary of the main achievements of the charity during the year**

In the period under review, the charity has:

- held two events for the full National Orchestra, five smaller workshop days for members of the National Orchestra, two regional meets for the schools and community ensembles as part of the NOFA Modulo Programme and three training sessions for first year secondary school music teachers as part of NOFA Conductors for Change
- directly delivered a total of 65 hours of rehearsals, workshops and training sessions to over 200 young musicians and trainee music teachers, as well as providing resources for the delivery of 12 rehearsals across the 19 participating Modulos

The organisation's scholar-in-residence, PhD student Lina Tsaklagkanou (supervised by Dr Andrea Creech from the Institute of Education), issued the results of the first in her three year longitudinal study of the impact of the organisation's activities on young people. Initial findings from this first year of data suggest:

- a significant increase in confidence and self-concept amongst participants
- developments in musical confidence, social confidence and personal confidence
- sustained high levels of self-esteem and self-efficacy
- members who had attended previous courses demonstrated higher self-esteem compared to the new-comers
- the self-confidence gained through the NOFA experience was transferred to many aspects of the participants' lives and was perceived to contribute to their resilience in the adversities of the everyday life

We continue to work closely with Lina to measure the on-going impact of the organisation's activities, and hope to publish an external impact report in Spring 2016 to share the findings of our work.

Regarding fundraising, the charity has raised a total of £205,573, which includes:

- £153,756 from trust and foundation applications
- £5,775 from school and parent contributions
- £38,942 from donations and fundraising events (including £23,863 from the 2015 winter fundraising event Musical Chairs)

A further £7,100 was raised through gift aid and other income (e.g. ticket sales). This is an increase of £25,713 from the 2013-2014 financial year.

In February 2015, the charity recruited Kate Wareham into the newly created Executive Director position (funded by the Esmée Fairbairn Foundation for three years). During the period under review, Kate has established new governance policies and strengthened existing policies, including HR, financial, marketing and child protection policies. In addition, in partnership with the trustees, Kate has developed the organisation's business plan, financial model and fundraising strategy, as well as initiate an advisory panel to provide consultancy support to the organisation, and a case for support task force to develop the case for support document in Autumn 2015.

## Section E

## Financial review

### Brief statement of the charity's policy on reserves

The charity will hold financial reserves to cover insurance claims, office accommodation costs and staff notice fees in the event of its demise. The trustees believe the minimum level of the financial reserves should allow for making multiple insurance claims, one month's notice fees for all staff on the PAYE payroll and any office accommodation commitments.

At the end of the financial year, the financial reserve account stands at £6,507. Monthly payments of £500 will continue to be transferred to a separate financial reserves account until £17,500 has been secured.

This policy is to be reviewed at six monthly intervals, as well as after the recruitment of new permanent staff members to allow for additional notice fees or following a change of office accommodation arrangements.

### Details of any funds materially in deficit

N/A

### Further financial review details (Optional information)

You may choose to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

The principal source of funds for the 2014-2015 year remains trusts and foundations, which account for 75% of all income raised. 19% was raised through donations and fundraising events, with the remaining 6% from school and parent contributions, gift aid, ticket sales and bank interest.

43% of all expenditure was used to cover direct costs of delivering the programme of events, 3% was used to cover fundraising costs and the remaining 54% was used to cover core costs – the majority of which covered salary costs for the Artistic Director, Programme and General Manager (September 2014 onwards), Programme and Business Manager (July-September 2014) and the Executive Director (February 2015 onwards). These salary costs included the direct delivery of events, e.g. Artistic Director prepared and delivered all of the rehearsals for the National Orchestra events and the three Conductors for Change sessions.

## Section F

## Other optional information


--

## Section G

## Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	Kate Danielson	
Position (eg Secretary, Chair, etc)	Chair of Trustees	
Date	16/10/15	



# Independent examiner's report on the accounts

## Section A

## Independent Examiner's Report

Report to the trustees/  
members of

Orchestras for All

On accounts for the year  
ended

30 June 2015

Charity no  
(if any)

1150438

Set out on pages

1-2

Respective responsibilities  
of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 (the Charities Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the Charities Act,
- to follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b) of the Charities Act, and
- to state whether particular matters have come to my attention.

Basis of independent  
examiner's statement

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

Independent examiner's  
statement

In connection with my examination, no matter has come to my attention

1. which gives me reasonable cause to believe that in, any material respect, the requirements:
  - to keep accounting records in accordance with section 130 of the Charities Act; and
  - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Charities Act have not been met; or
2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed:

*H Rumsey*

Date:

22/10/15

Name:

MRS H RUMSEY

Relevant professional  
qualification(s) or body (if  
any):

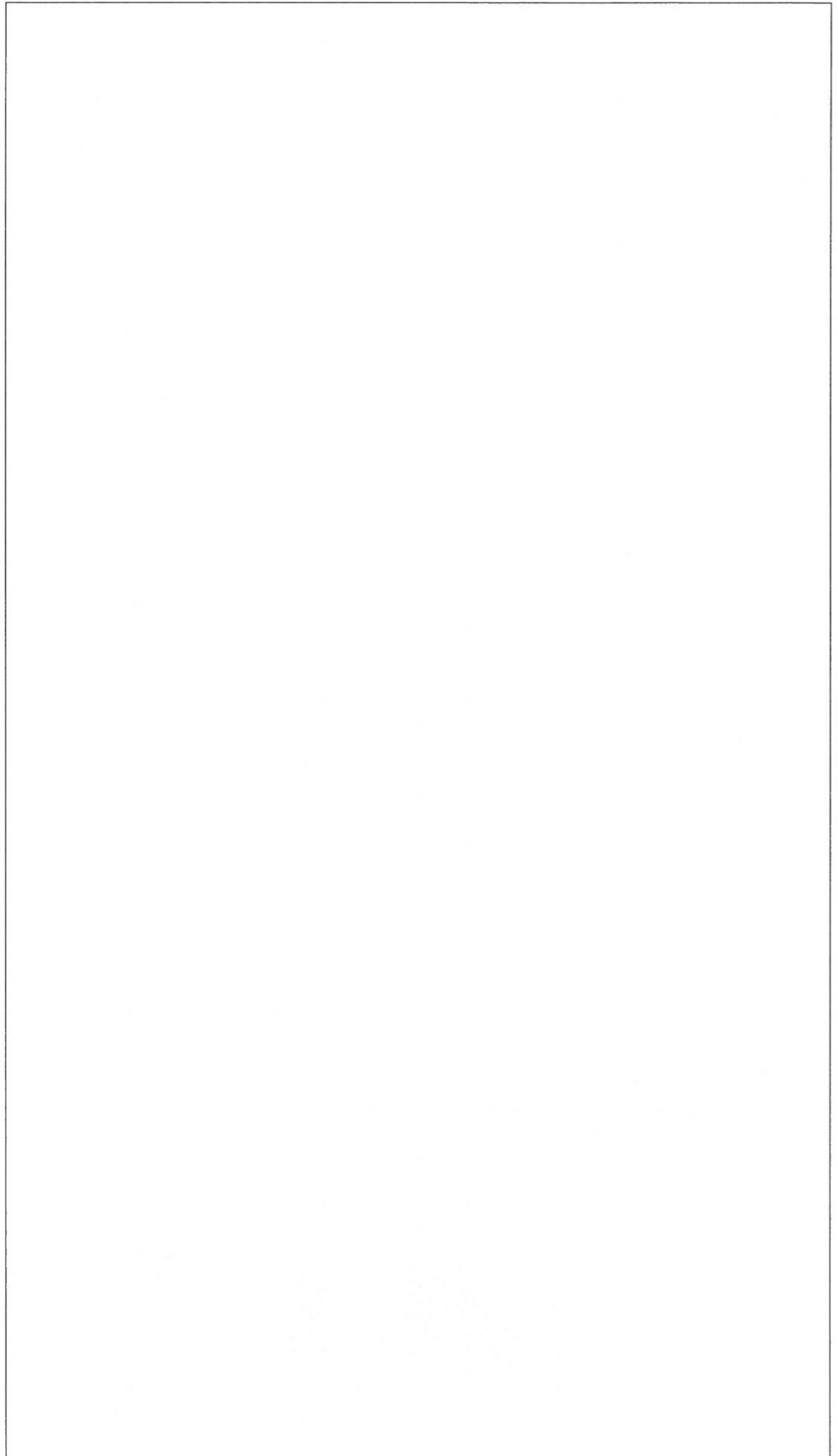
FCA

Address:

Ensors, Cardinal House, 46 St Nicholas Street,  
Ipswich, Suffolk  
IP1 1TT

Only complete if the examiner needs to highlight material problems.

**Give here brief details of any items that the examiner wishes to disclose.**





Charity Name Orchestras for All	No (if any)
------------------------------------	-------------

## Receipts and payments accounts

**CC16a**

For the period from	Period start date 01/07/14	To	Period end date 30/06/15
---------------------	-------------------------------	----	-----------------------------

### Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
<b>A1 Receipts</b>					
Foundations and Trusts	31,568	122,188	-	153,756	147,164
School and Parent Contributions	-	5,775	-	5,775	2,375
Donations and Fundraising Events	38,942	-	-	38,942	76,135
Gift Aid	6,012	-	-	6,012	4,053
Other (tickets, card sales, bank interest)	1,088	-	-	1,088	1,559
<b>Sub total (Gross income for AR)</b>	<b>77,610</b>	<b>127,963</b>	<b>-</b>	<b>205,573</b>	<b>231,286</b>
<b>A2 Asset and investment sales, (see table).</b>					
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total receipts</b>	<b>77,610</b>	<b>127,963</b>	<b>-</b>	<b>205,573</b>	<b>231,286</b>
<b>A3 Payments</b>					
Core Costs - Pay Costs and Fees	60,278	16,667	-	76,945	91,417
Core Costs - Scholar in Residence Tuition	1,250	-	-	1,250	1,250
Core Costs - Governance	698	-	-	698	582
Core Costs - Travel and Subsistence	1,150	-	-	1,150	1,829
Core Costs - Office Costs	9,042	-	-	9,042	7,394
Programme Costs - National Orchestra	6,384	43,251	-	49,635	34,853
Programme Costs - Modulo Programme	3,092	13,369	-	16,461	-
Programme Costs - CfC Project	-	1,819	-	1,819	17,130
Programme Costs - Other events	1,762	1,605	-	3,367	13,585
Fundraising - Fundraising Events	614	-	-	614	-
Fundraising - Publicity and Equipment	1,572	-	-	1,572	-
Fundraising - Flexible Staffing Costs	3,080	-	-	3,080	-
Fundraising - Other fundraising Costs	324	-	-	324	-
<b>Sub total</b>	<b>89,246</b>	<b>76,711</b>	<b>-</b>	<b>165,957</b>	<b>168,040</b>
<b>A4 Asset and investment purchases, (see table)</b>					
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total payments</b>	<b>89,246</b>	<b>76,711</b>	<b>-</b>	<b>165,957</b>	<b>168,040</b>
<b>Net of receipts/(payments)</b>	<b>- 11,636</b>	<b>51,252</b>	<b>-</b>	<b>39,616</b>	<b>63,246</b>
<b>A5 Transfers between funds</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>A6 Cash funds last year end</b>	<b>31,576</b>	<b>31,670</b>	<b>-</b>	<b>63,246</b>	<b>-</b>
<b>Cash funds this year end</b>	<b>19,940</b>	<b>82,922</b>	<b>-</b>	<b>102,862</b>	<b>63,246</b>



## Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
<b>B1 Cash funds</b>	Cash account year end	13,433	82,922	-
	Financial reserve account year end	6,507	-	-
		-	-	-
	<b>Total cash funds</b>	<b>19,940</b>	<b>82,922</b>	<b>-</b>

(agree balances with receipts and payments account(s))


Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
<b>B2 Other monetary assets</b>	Prepayments	-	8,153	-
	Gift Aid debtor	1,031	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-

Categories	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
<b>B3 Investment assets</b>			-	-
			-	-
			-	-
			-	-
			-	-

Categories	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
<b>B4 Assets retained for the charity's own use</b>			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-

Categories	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
<b>B5 Liabilities</b>	Accruals	Unrestricted	252	< 1 year
	Deferred income	Restricted	82,922	< 1 year
			-	
			-	
			-	

Signed by one or two trustees on behalf of all the trustees

Signature	Print Name	Date of approval
	K. DANIELSON	19/10/15