

Trustees Annual Report

For the period 1 July 2015 to 30 June 2016



Reference and administration details

Charity name Orchestras for All

Other names charity is known by OFA, National Orchestra for All, NOFA

Registered charity number 1150438

Charity's principal address Cecil Sharp House, 2 Regent's Park Road, London NW1 7AY

Name of the charity trustees who manage the charity

Trustee name	Office (if any)	Dates acted if not for whole year
Kate Danielson		
Alice Poole		
Susannah Simons		
Emily Sayers		
Martha Oddy		2 December 2015 – present
Rachel Page		2 December 2015 – present
Nicholas Pickles		2 December 2015 – present
Simon Page	Treasurer	8 June 2016 – present
Philip Whalley	Chair	8 June 2016 – present
James Hurrell	Treasurer	26 June 2014 – 2 December 2015

Name of chief executive or senior staff members

Staff member name	Role	Dates acted if not for whole year
Katherine Wareham	Executive Director	2 February 2015 – 31 March 2016
Marianna Hay	Artistic Director and Founder	11 January 2013 – 31 March 2016
	Chief Executive and Artistic Director	1 April 2016 - present

Structure governance and management

Description of the charity's trusts

Type of governing document Constitution

How the charity is constituted Charitable Incorporated Organisation (CIO)

Trustee selection methods Appointed by a resolution passed at a properly convened meeting of the charity trustees

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Objectives and activities

Summary of the objects of the charity set out in its governing document

- a) The advancement of musical education for the public benefit, in particular for young people with special education needs and/or disabilities from disadvantaged backgrounds, and providing advice, information and support to their teachers and parents or carers.
- b) To help young people by providing support and musical activities which develop their skills, capacities and capabilities to enable them to participate in society as mature and responsible individuals.

Summary of the main activities undertaken for the public benefit in relation to these objects

The main activities undertaken for the public benefit in relation to these objectives during this period were:

- In July 2015, a diverse group of 90 young musicians aged 11-18 from across England and Scotland took part in the annual residential **Summer Course**, including four days of intensive rehearsals in Leeds culminating in a spectacular performance to 3,000 people at the First Direct Arena. The programme was designed around the theme of Music in a Modern World exploring what music means to young people in the 21st century and included music by Beethoven, Dvorak as well as more contemporary works by Emeli Sandé and our young-people created piece 'Where Music Meets'.
- From September 2015 to July 2016, schools and community groups across London, the West Midlands and (for the first time) the North West of England took part in the **Modulo Programme**, which provides bespoke resources and regional and national performance opportunities for small school- and community-based ensembles (or *Modulos*). **Regional Meets** (day of rehearsal and performance) took place at St Sepulchre without Newgate in London (70 players), Warwick Arts Centre in Warwick (43 players) and the Bridgewater Hall in Manchester (47 players) in March 2016, with a **National Meet** at Alexandra Palace in London for July 2016 for 180 players from across all three regions.
- In September 2015, a group of eight NOFA members led by percussion tutor Chris Watkins rehearsed and performed an evening of samba percussion as part of Teach First's **Run the River** event at London Bridge, to an audience of over 3,000 runners.
- Eight music teachers took part in three half-day training sessions as part of the **Conductors for Change** training programme, with sessions focusing on how to set up, run and develop an accessible school ensemble as well as conduct mixed ability, mixed instrumental groups. These workshops were led by prestigious conductors and teachers including OFA's Artistic Patron and Head of Conducting at the Royal Academy of Music, Sian Edwards, and Bob Pepper MBE, founder and artistic director of the English Schools Orchestra.
- In February 2016, young people from the National Orchestra for All took part in a **Composition Competition**, with the prize to create a new piece of the orchestra alongside composer-in-residence Danyal Dhondy for the 2016 Summer Course in Leeds. 14-year-old Jade McCarthy was the winner, working with Danyal to create one of three movements of *Triptych*, a piece inspired by three paintings by Wassily Kandinsky charting his shift from expressionism to abstraction.

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- In March 2016, 20 participants from the National Orchestra for All, the National Youth Jazz Collective, the Junior Department of the Royal Academy of Music, Kuumba Youth Music and East London Arts and Music came together for a workshop day as part of the second year of the Orchestras for All-led **Where Music Meets** collaborative composition project, creating three brand new pieces based on stimulus from the first year of the project. The three pieces were then performed as part of the National Orchestra for All **Spring Course** at LSO St Luke's in London in April 2016, alongside a new composition for orchestra and jazz trio featuring NOFA alumnus Andrew Hudson on solo bass guitar and award winning jazz pianist, Peter Edwards. This course and concert was the culmination of our Music in a Modern World Season.

The trustees have paid due regard to guidance issued by the Charity Commission in deciding what activities the charity should undertake.

Additional details of objectives and activities

Volunteers played a crucial role in the successful delivery of the charity's activities this year. In total, 40 volunteers assisted during a range of activities throughout the year, including as part of the 2015 Summer Course in Leeds in support of the young musicians, and at other one-off events over the year. We also received excellent volunteer support in the run-up to and during our 2016 winter fundraising event (Musical Chairs) and from a number of work experience and student placements over the course of the year. Additionally, a small number of former members of the National Orchestra for All returned as Young Volunteers, supporting the staff team during event delivery throughout the year.

The charity values highly the role that volunteers play in the running of our activities, and ensures that all volunteers are appropriately trained and supported during their time with us. The charity has a clear policy on the use of volunteers and is a signatory of the Fair Access Principle. We commit to fair recruitment of volunteers and are flexible in terms of allowing volunteers to give any period of time that suits their needs. We also provide reasonable expenses to all volunteers.

Achievements and performance

Summary of the main achievements of the charity during the year

In the period under review, the charity has:

- held two courses and concerts for the full National Orchestra for All, three smaller workshop days for members of the National Orchestra for All, three Regional Meets for the schools and community ensembles as part of the Modulo Programme and three training sessions for first year secondary school music teachers as part of Conductors for Change
- directly delivered a total of 72 hours of rehearsals, workshops and training sessions to over 280 young musicians and trainee music teachers, as well as providing resources for the delivery of 12 rehearsals across the 24 participating Modulos
- commissioned four new compositions (including two co-creations by young people and a Concerto Grosso featuring a former National Orchestra for All member as soloist) and three bespoke arrangements for the National Orchestra for All, as well as one new flexible arrangement for the Modulo Programme based on Dvorak's New World Symphony

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The organisation's scholar-in-residence, PhD student Lina Tsaklagkanou (supervised by Dr Andrea Creech from the Institute of Education), continued her research into the social benefits of the National Orchestra for All on young people. Through a series of interviews, focus groups and analysis of pre- and post-Summer Course surveys, Lina's research indicates that there had been improvements in the musical self-concept, self-efficacy, self-esteem and group identity of the young musicians. We continue to work closely with Lina as she completes her final year of data collection in 2016-2017 and look forward to publishing the results of her three-year study in 2017.

Additionally, our research into the impact of the Modulo Programme indicated increases in both musical and social skills of participating young people. Full details of the impact of the Modulo Programme along with details on all our impact and evaluation work from 2011 to 2016 will be published in our 2011-2016 Impact Report in Autumn 2016, with development of a cross-organisation evaluation strategy underway to be implemented and tested in Spring 2017 and evaluated as part of the 2016-2017 Impact Report in Autumn 2017.

In addition, work is underway to create a new organisation-wide business plan in Autumn 2016, as well as developing a new funding model for the Modulo Programme to be tested and evaluated in Spring 2017.

Regarding fundraising, the charity has raised a total of £214,330, which includes:

- £122,015 from trust and foundation applications (including £10,751 from Arts Council England and £10,000 from St James's Place Foundation)
- £4,799 from school and parent contributions
- £82,493 from donations and fundraising events (including £19,318 from the 2016 winter fundraising event Musical Chairs)

A further £3,410 was raised through gift aid and £1,613 other income (e.g. ticket sales). Overall, this is an increase of £8,757 from the 2015-2016 financial year.

As part of the second year of funding from the Esmée Fairbairn Foundation, Kate Wareham (Executive Director) continued to strengthen existing governance policies around HR, finance, marketing, equal opportunities and child protection. Since Kate's departure in March 2016, Chief Executive and Artistic Director Marianna Hay has continued with this work in partnership with Head of Programmes Stuart Burns, as well as leading on the development of a new fundraising strategy for the 2016-2017 financial year. Three new trustees with backgrounds in fundraising, marketing and advocacy were recruited onto the Board in September 2015, followed in June 2016 by two additional trustees with expertise in financial management, one of whom has taken on the role of treasurer. Additionally, we are pleased to have hired a part time Development Officer who joins the team in September 2016.

Financial review

Brief statement of the charity's policy on reserves

The charity will hold financial reserves to cover insurance claims and operating costs (including PAYE staff notice periods) in the event of its demise. The trustees believe the minimum level of the financial reserves should allow for making multiple insurance claims and the contractual obligations for operating costs, including staff notice periods, office rent agreements etc.

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At the end of the financial year, the financial reserve account stands at £11,026. Monthly payments of £500 will continue to be transferred to a separate financial reserves account until the agreed level has been reached.

This policy is to be reviewed at six monthly intervals, as well as after the recruitment of new permanent staff members to allow for additional notice fees or following a change of office accommodation arrangements. The next review of this policy is September 2016.

Further financial review details

The principal source of funds for the 2015-2016 year is trusts and foundations, which account for 57% of all income raised (a lower proportion in comparison with 75% in 2014-2015). 38% was raised through donations and fundraising events (an increase of 19% from 2014-2015), with the remaining 5% from school and parent contributions, gift aid, ticket sales and bank interest.

45% of all expenditure was used to cover direct costs of delivering the programme of events (43% in 2014-2015), 4% was used to cover fundraising costs and the remaining 52% was used to cover core costs (55% in 2014-2015). However, the majority of the core cost expenditure was for salaries of staff directly involved in the delivery of the programme of events, namely the Artistic Director, Programme and General Manager (then Head of Programmes) and Modulo Programme Coordinator. These salary costs included the direct delivery of events, e.g. Artistic Director prepared and delivered all of the rehearsals for the National Orchestra for All events and the three Conductors for Change sessions.

There are no funds materially in deficit.

Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature	
Full name	Kate Danielson
Position	Trustee
Date	7/11/16



Independent examiner's report on the accounts

Section A Independent Examiner's Report

Report to the trustees/
members of

Orchestras for All

On accounts for the year
ended

30 June 2016

Charity no
(if any)

1150438

Set out on pages

1-2

Respective responsibilities
of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 (the Charities Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the Charities Act,
- to follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b) of the Charities Act, and
- to state whether particular matters have come to my attention.

Basis of independent
examiner's statement

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

Independent examiner's
statement

In connection with my examination, no matter has come to my attention

1. which gives me reasonable cause to believe that in, any material respect, the requirements:
 - to keep accounting records in accordance with section 130 of the Charities Act; and
 - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Charities Act have not been met; or
2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed:

H Rumsey

Date:

15/11/16

Name:

Mrs H Rumsey

Relevant professional
qualification(s) or body (if
any):

FCA

Address:

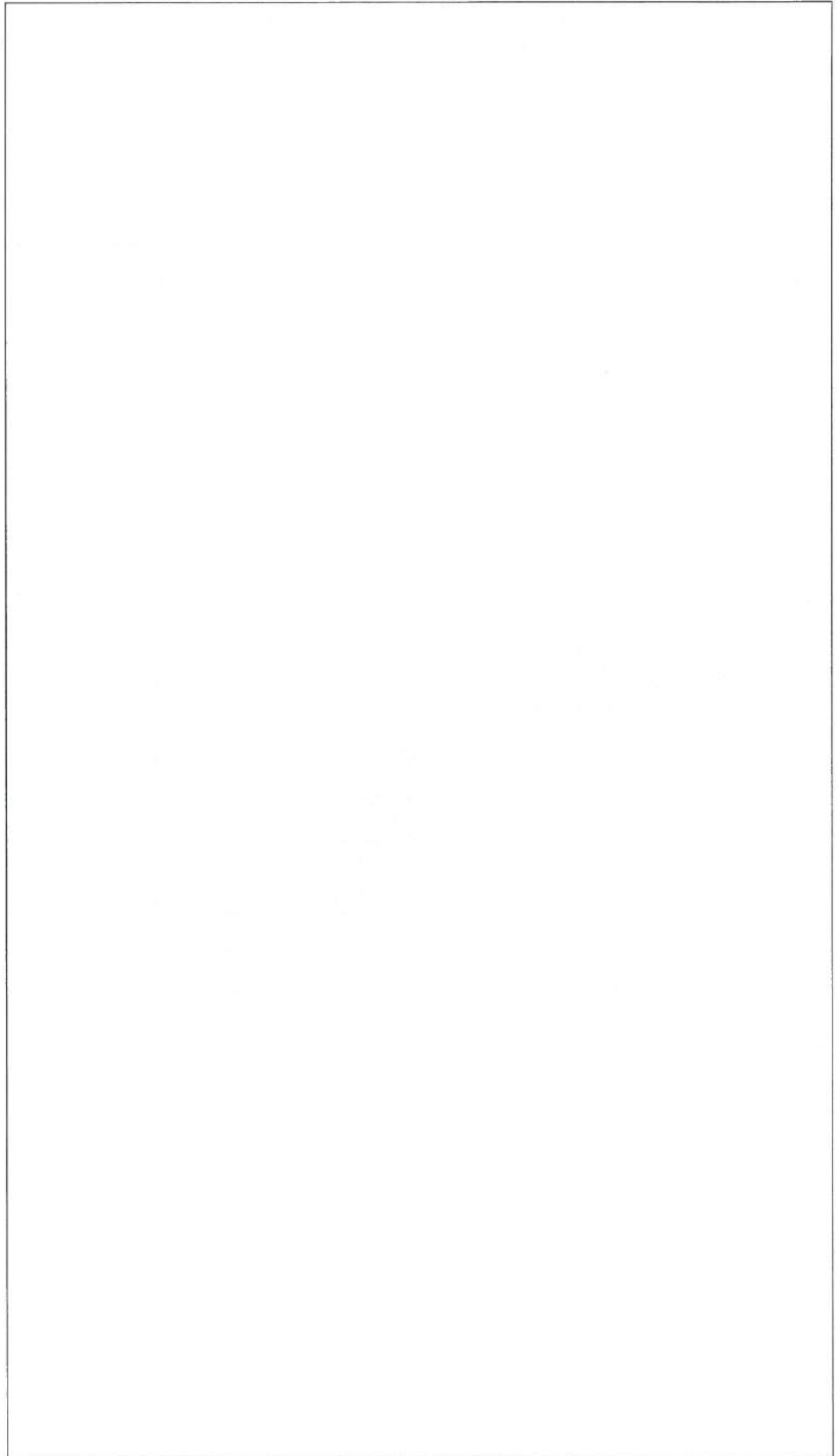
Ensors, Cardinal House, 46 St Nicholas Street,

Ipswich, Suffolk

IP1 1TT

Only complete if the examiner needs to highlight material problems.

Give here brief details of any items that the examiner wishes to disclose.





Charity Name Orchestras for All	No (if any) 1150438
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Receipts and payments accounts

For the period from	Period start date 01/07/15	To	Period end date 30/06/16
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Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
Foundations and Trusts	22,928	99,087	-	122,015	153,756
School and Parent Contributions	-	4,799	-	4,799	5,775
Donations and Fundraising Events	65,493	17,000	-	82,493	38,942
Gift Aid	3,410	-	-	3,410	6,012
Other (tickets, card sales, bank interest)	-	1,613	-	1,613	1,088
Sub total (Gross income for AR)	91,831	122,499	-	214,330	205,573
A2 Asset and investment sales, (see table).					
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	91,831	122,499	-	214,330	205,573
A3 Payments					
Core Costs - Pay Costs and Fees	59,201	33,724	-	92,925	76,945
Core Costs - Scholar in Residence Tuition	1,250	-	-	1,250	1,250
Core Costs - Governance	4,617	-	-	4,617	698
Core Costs - Travel and Subsistence	1,103	-	-	1,103	1,150
Core Costs - Office Costs	8,102	-	-	8,102	9,042
Programme Costs - National Orchestra	1,131	72,811	-	73,942	49,635
Programme Costs - Modulo Programme	1,771	21,647	-	23,418	16,461
Programme Costs - CfC Project	125	-	-	125	1,819
Programme Costs - Other events	-	-	-	-	3,367
Fundraising - Fundraising Events	2,510	-	-	2,510	614
Fundraising - Publicity and Equipment	608	-	-	608	1,572
Fundraising - Flexible Staffing Costs	4,962	-	-	4,962	3,080
Fundraising - Other fundraising Costs	-	-	-	-	324
Sub total	85,380	128,182	-	213,562	165,957
A4 Asset and investment purchases, (see table)					
	-	-	-	-	-
Sub total	-	-	-	-	-
Total payments	85,380	128,182	-	213,562	165,957
Net of receipts/(payments)	6,451	5,683	-	768	39,616
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	19,940	82,922	-	102,862	63,246
Cash funds this year end	26,391	77,239	-	103,630	102,862

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	Cash account year end	15,365	77,239	-
	Financial reserve account year end	11,026	-	-
		-	-	-
	Total cash funds	26,391	77,239	-
	(agree balances with receipts and payments account(s))	OK	OK	OK


	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B2 Other monetary assets	Prepayments	-	11,899	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-

	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B3 Investment assets			-	-
			-	-
			-	-
			-	-
			-	-

	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B4 Assets retained for the charity's own use	Computer equipment	Restricted	3,565	3,565
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-

	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
B5 Liabilities	Accruals	Unrestricted	720	< 1 year
	Deferred income	Restricted	57,950	< 1 year
			-	
			-	
			-	

Signed by one or two trustees on behalf of all the trustees

Signature	Print Name	Date of approval
	Kate Danielson	7/11/16